

WING VILLAGE HALL MANAGEMENT COMMITTEE MEETING HELD MONDAY 8th OCTOBER
7.30pm 2018

PRESENT: HC, LB, KB, BS, RT, JO, MR, SOB, NK, RK, WN.

APOLOGIES: SC, JB.

MINUTES:

Minutes of the last meeting were signed and approved by Helen Cullen acting Chair in the absence of Sally Cox.

MATTERS ARISING FROM THE MINUTES:

Birch good Neighbour scheme needs to be discussed as to how this legacy will be used in future, Wendy Newsham has offered to speak to the family re their thoughts.

5 YEAR PLAN:

Mary reported that this is on hold at the moment as the full surveys have not yet been done, the second half including the electrical and plumbing services will be picked up at a later date.

HIRING:

The terms and conditions rough copy are still with the Parish Council.

KEYS: The Register of the keys is with Judith, she has lodged a copy of this in the minutes file. Sarah has the code number to the key safe by the front door.

HEATING: Angie checks the heating regularly and is finding it is being left on quite a lot this needs to be addressed and discussed during the 5 year plan talks.

BT WIFI: The new contract has now been signed and will save some money over the coming years.

John O has been paying for the village Hall website for the last 2 years.

Helen is waiting for a bill to come in for the maintenance of the VH website and has been to the trustees to ask if it is ok to pay this, we can also apply for a grant to help, the hall should be paying directly for this, she will also apply to transfer all paperwork over from John O to Village Hall, this was unanimously agreed.

The car park repairs contracts are still with the PC.

H&S

Still a bit behind with completing all the jobs recommended by Paul Nicholls such as the

electrical pull alarm in the disabled toilets and must be installed by end of the month, Paul has mended the broken socket. The formica top in the centre of the kitchen needs repairing at the end where it has split and will be a hazard, Richard will speak to Mark Dyas about this, shelving in cupboard need to be screwed into place and the electrics to be checked.

A team will get together to clear the area around the meter making it easier to read (Helen)
Branch from over hanging tree will be trimmed back.

TREASURER'S REPORT:

The external power supply for the Summerfest has mushroomed from £395 to £533 it was agreed that this is a necessity for all future events held outside, Paul has divided the wiring into 6 parts so a variety of ares can be lit and supplied safely it was all agreed that this was worthwhile. Helen will pay Paul for his work and obtain a certificate for work undertaken.

SOLAR PANELS:

The contract has now been put into Helens name and has received so far £800 for period 1st June - mid September.

BUDGET AND INCOME :See Treasurer's report and cyclical repairs.

CLEANER: There have been some extra charges due to certain events leaving the hall not as they found it.

In future we will add an extra charge for cleaning with events lasting over 2 hours and involving food and drink there must be an extra charge built into the booking this will be discussed and made clear in the hirings agreements.

PC:

There will be a trustees meeting on finances later this month between the village hall and PC.
TBD : GIFT AID/ FINAL SET OF ACCOUNTS/BANK ACCOUNTS(BARCLAYS)plus a formal valuation of property to be done. The general feeling was at present any other expenditures should be held back on.

SUMMERFEST:

Sadly the weather was not kind and there was a loss of approx £685 this will be looked into in detail and discussed at a later date when more info is available. (With future events in mind).

FUTURE EVENTS :

SANTA SPECIAL!! Friday 14th December, After the success of last year there will be a few tweaks but Richard and Paul will man the sleigh and organise the stops etc..Banner and Burgers with mulled wine and mince pie atc..Roz/Judith/Richard /Kaz/Sarah will have a sub committee meeting re the finer details.Kaz to check with Caroline Comben it doesn't clash with church events.

NOVEMBER 11TH Judith and Wendy suggested a Remembrance evening with a lit beacon possibly around 5 at night with a service in the church plus last post?

Richard will speak to Paul re beacon. Judith will put a sign in the hall plus mention in the parish magazine.

100 CLUB:

A big draw will be held at the xmas lunch as per last year.

SENIORS LUNCH: Sunday 9th, 12.30 for 1pm, Raffle prizes to go to Mary for the seniors lunch

GARDEN MAINTENANCE:

To be dealt with in the new year

AOB

There are 2 Mondays next year where the quilters will not be able to use the hall, Judith is concerned about this, so Helen has very kindly offered the use of her kitchen/conservatory for the days.

SUNDAY TEAS ;TBC

Blind on the door is needed in the anti room as no shade when sunny.

DATE OF NEXT MEETING ; MONDAY 14TH JANUARY 2019 at 7.30 pm

- Meeting Santa special Nov 8th at 6pm at the Hall